

Course Information 2025

## **About Us**

Established in 1959, Commercial Safety College is a locally owned and operated private career college in Masstown, Nova Scotia dedicated to providing the highest quality training in truck driving, bus driving, and heavy equipment operation.

Each of our programs were designed with industry in mind, ensuring students that they have the training needed to enter the workforce. In addition, each of our programs have met the approval of industry standard bearers and provincial regulators. We believe that small class sizes are important to learning a new skill and we ensure that all students get the seat time needed to successfully complete the programs that we offer.

Whether you are starting a new career path or upgrading your current skill set, Commercial Safety College offers the training you need to succeed.



## **Contact Us**

Toll Free: 1.800.667.5455 Fax: 902.662.2657

Email: info@safetycollege.ca Website: www.safetycollege.ca

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## **Program Start Dates - 2025**

## Tractor Trailer Internship Program (Class 1) – Masstown Campus:

- o January 13
- o February 10
- o March 10
- o April 7
- o May 5
- o June 2
- o June 30

- o July 28
- o August 25
- o September 22
- o October 20
- November 17
- o December 15

### **Tractor Trailer Internship Program (Class 1) – Kentville Satellite Campus**

Contact us for more information on start dates at this location.

## **Straight Truck Program (Class 3):**

- o January 6
- o January 27
- o February 18
- o March 10
- o March 31
- o April 22
- o May 12
- $\circ$  June 2
- o June 23

- o July 14
- o August 4
- o August 25
- o September 15
- o October 6
- o October 27
- o November 17
- December 8

### **Heavy Equipment Operator & Individual Heavy Equipment Programs:**

- o Loader January 13, 2024
- o Excavator January 27, 2024
- o Dozer February 24, 2024
- o Backhoe March 17, 2024
- o Loader April 7, 2024
- o Excavator April 22, 2024
- o Dozer May 20, 2024
- o Backhoe June 9, 2024
- o Loader June 30, 2024

- o Excavator July 14, 2024
- Dozer August 11, 2024
- o Backhoe September 2, 2024
- o Loader September 22, 2024
- o Excavator October 6, 2024
- o Dozer November 3, 2024
- o Backhoe November 24, 2024
- o Loader December 15, 2024

## **School Bus Driver Training Program (Class 2B):**

o Contact us for more information on start dates for this program.

## **Tractor Trailer Internship Program (Class 1)**

Our 12-week Tractor Trailer Internship training program consists of two parts:

- Eight (8) weeks of training at our facility in Masstown, NS or our satellite facility in Kentville, NS
- Four (4) weeks of internship with a qualified coach

During the eight (8) weeks at our facility, students are trained in the following four (4) categories:

- Practical Skills (field maneuvering skills and on-road driving skills)
- Mechanical Skills (including air brake course)
- Safety Studies (Dangerous Goods, PDIC, WHMIS, CPR/First Aid, Log Books, Occupational Health & Safety, etc.)
- Employability Skills

Once students have successfully completed their training at our facility, they begin the four (4) week internship component of the program. This consists of:

- Minimum 100 hours of driving time with a qualified coach
- Driving the vehicle in real world situations which can not be replicated in our controlled environment
- Allowing students to become familiar with topics such as border crossings, customer relations, load pick-up and deliveries, and much more.

#### Student to Instructor Ratios

- Classroom Training 12 students to 1 instructor (maximum)
- Field Maneuvering 6 students to 1 instructor (maximum)
- On-Road Driving 2 students to 1 instructor (maximum)

### Admission Requirements

- Pre-Screening: Complete a one-on-one interview with admissions staff and complete/pass the THRSC Essential Skills test. There is a fee of \$80.00 for this test. Please contact us for information on booking an appointment
- Minimum 19 years of age
- Class 5 License with Air Brake Endorsement
  - o If on the Graduated Licensing System, must be eligible to have "N" removed
- Class 1 Nova Scotia Driver's Medical
- Driver's Abstract
- Proof of minimum Grade 8 education
- Criminal Search Report
- Letter of Intent from potential employer
  - o Indicates that the employer would consider you for a position upon successful completion. It is in no way binding for the employer or student
  - o If an applicant has criminal record, it should be noted in the Letter of Intent

## Program Costs:

Tuition	\$10,750.00
Fuel Surcharge	\$400.00
Books & Materials	\$150.00

Total \$11,300.00

#### Please Note:

- A non-refundable deposit of \$200.00 is required to confirm your seat for the program start date of your choice, which will be deducted from your tuition.
- The above costs do not include room and board, any Access Nova Scotia testing or licensing fees, or additional funds required while on internship.

### Certificates and Wallet Cards Received

Upon successful completion of the program, students receive the following documents which are recognized throughout the truck driving industry:

## **Certificates**

- Tractor Trailer Operator Module 1 (awarded after successful completion of the eight weeks of training at our facility)
- Tractor Trailer Operator Module 2 (awarded after successful completion of the internship phase of the program)
- Professional Driver Improvement Course
- CPR/Basic Workplace First Aid
- Basic Forklift Familiarization

- Tractor Trailer Operator
- 20 Hour Air Brake Course
- Hours of Service Seminar
- NS Vehicle Compliance
- Transportation of Dangerous Goods
- Border Crossing Seminar
- Use, Care, and Maintenance of Fire Extinguishers
- WHMIS



## **Straight Truck Program (Class 3)**

Our three (3) week Straight Truck training program consists of the following:

- Practical Skills (Field Maneuvering Skills and On-Road Driving Skills)
- Pre-Operating Inspection
- Air Brake course (8 hours)
- Professional Driver Improvement Course (PDIC)
- Occupational Health and Safety
- Log Books

### Student to Instructor Ratios

- Classroom Training 3 students to 1 instructor (maximum)
- Field Maneuvering Skills 3 students to 1 instructor (maximum)
- On-Road Driving 3 students to 1 instructor (maximum)

## Admission Requirements

- Minimum 18 years of age
- Class 5 License with Air Brake Endorsement
  - o If on the Graduated Licensing System, must be eligible to have "N" removed)
- Class 3 Nova Scotia Driver's Medical
- Driver's Abstract
- Proof of Minimum Grade 8 Education

### Additional Documentation

• Class 3 Written Test from the RMV (must be completed **prior** to the third week of training)

## Program Costs:

Tuition	\$5,050.00
Fuel Surcharge	\$150.00
Books & Materials	\$50.00

Total \$5,250.00

#### Please Note:

- A non-refundable deposit of \$200.00 is required to confirm your seat for the program start date of your choice, which will be deducted from your tuition.
- The above costs do not include room and board or any Access Nova Scotia testing or licensing fees.

## Certificates and Wallet Cards Received

Upon successful completion of the program, students receive the following documents which are recognized throughout the truck driving industry:

## Certificates

- Straight Truck (Class 3) Operator
- Professional Driver Improvement Course

- Straight Truck (Class 3) Operator
- 8 Hour Air Brake Course
- Hours of Service Seminar



## **Heavy Equipment Operator Programs**

Our Heavy Equipment Operator training programs consist of the following:

- Pre-Operating Inspection Procedures
- Safe Operating Procedures
- Mechanical Classes, Safety Classes, Environmental Concerns
- Float Loading and Load Securing
- Use of All Controls and Operating Skills
- Rigging and Use of Measurement Instruments

Our program is divided into four (4) individual modules that can be taken as a full 12-week program or in any combination:

- Heavy Equipment Operator 12 weeks, 480 hours
- Excavator Operator 4 weeks, 160 hours
- Dozer Operator 3 weeks, 120 hours
- Backhoe Operator 3 weeks, 120 hours
- Loader Operator 2 weeks, 80 hours

#### Student to Instructor Ratios

• Classroom & Practical Training – 9 students to 1 instructor (maximum)

## Admission Requirements

- Minimum 18 years of age
- Nova Scotia Driver's Medical
- Proof of minimum Grade 8 education

## **Program Costs**

## **Heavy Equipment Operator**

Total	\$16,500.00
Books & Materials	\$200.00
Fuel Surcharge	\$600.00
Tuition	\$15,700.00

## **Excavator Operator**

Total	\$6,750.00
Books & Materials	\$50.00
Fuel Surcharge	\$200.00
Tuition	\$6,500.00

## **Dozer Operator**

Tuition	\$4,700.00
Fuel Surcharge	\$150.00
Books & Materials	\$50.00
Total	\$4,900.00

## **Backhoe Operator**

Total	\$4,900.00
Books & Materials	\$50.00
Fuel Surcharge	\$150.00
Tuition	\$4,700.00

## **Loader Operator**

Total	\$4,250.00
Books & Materials	\$50.00
Fuel Surcharge	\$100.00
Tuition	\$4,100.00

#### Please Note:

- A non-refundable deposit of \$200.00 is required to confirm your seat for the program start date of your choice, which will be deducted from your tuition.
- The above costs do not include room and board or any personal protective equipment.

### Certificates and Wallet Cards Received

Upon successful completion of the program, students receive the following documents which are recognized throughout industry:

## **Certificates**

Operator Training Certificate indicating the number of training hours specific to a student's chosen program

- Heavy Equipment Operator 480 hours
- Excavator Operator 160 hours
- Dozer Operator 120 hours
- Backhoe Operator 120 hours
- Loader Operator 80 hours

- Operator Training indicating the piece(s) of equipment from the student's specific program
- WHMIS

## **School Bus Driver Training**

Commercial Safety College has partnered with Regional Centres for Education throughout Nova Scotia to provide guaranteed employment to successful graduates of our School Bus Driver Training program. Only candidates approved by their local Regional Centre for Education will be selected for admission into our training program.

Our three (3) week School Bus Driver Training program consists of the following:

- Practical Skills (Field Maneuvering and On-Road Driving with Automatic Transmission)
- Pre-Operating Inspection
- Air Brake Course
- Professional Driver Improvement Course (PDIC)
- Emergency Evacuations
- Occupational Health and Safety
- Log Books/Hours of Service
- First Aid

## Student to Instructor Ratios

- Classroom Training 8 students to 1 instructor (maximum)
- Field Maneuvering Skills 4 students to 1 instructor (maximum)
- On-Road Driving 4 students to 1 instructor (maximum)



## Admission Requirements

- Minimum 25 years of age
- Class 5 License with Air Brake Endorsement
  - o If on the Graduated Licensing System, must be eligible to have "N" removed
- Class 2 Nova Scotia Driver's Medical
- Driver's Abstract
- Criminal Search Report
- Proof of Minimum Grade 12 Education or GED
- Complete School Board application and receive approval
- Class 2 and 2B written test from the RMV (to be completed either prior to or during the first week of study)

## **Program Costs**

• Program Tuition (including books and materials)

\$3,500.00

#### Please Note:

- A non-refundable deposit of \$200.00 is required to confirm your seat for the program start date of your choice, which will be deducted from your tuition.
- The above costs do not include room and board or any Access Nova Scotia testing or licensing fees.

## Certificates and Wallet Cards Received

Upon successful completion of the program, students receive the following documents which are recognized throughout the industry:

## **Certificates**

- School Bus Driver (Class 2B)
- Professional Driver Improvement Course
- First Aid

- School Bus Operator
- Air Brake Seminar
- Log Book/Hours of Service Seminar

## **Additional Training Programs**

Commercial Safety College offers additional training programs to the public:

## **Forklift Operator Program**

- o 3 days in length
- o \$475.00 + HST

## **Forklift Refresher Program**

- o Approximately 8 hours
- o \$185.00 + HST

Our Forklift Operator Program teaches all the skills necessary to be a safe, responsible, and efficient operator. Our program includes both theory and practical modules.

## **Skid Steer Loader Operator Program**

- o 1 week in length (40 hrs)
- \$1.500.00 + HST

Our Skid Steer Loader Operator Program includes topics such as safe operating procedures, basic hydraulics, maneuvering skills, pre-operating inspection procedures, and use of all controls.

If you are interested in any of these programs, please contact us for more information.

## **Accommodations**

We have a list of local accommodations (available upon request) for students interested in staying closer to campus during their training program. Please contact us for more information.

## **Financial Assistance Options**

#### Canada Student Loans

Applicants may be able to access partial funding through government student loan (federal & provincial) programs for our 12 week programs (Tractor Trailer and Heavy Equipment Operator).

#### Bank Student Line of Credit

Qualified applicants may be able to access program funding through their preferred financial institution.

### RRSP (Registered Retirement Savings Plan)

The Lifelong Learning Plan (LLP) allows you to withdraw amounts from your Registered Retirement Savings Plan (RRSP) to finance full-time training or education for you, your spouse, or common-law partner.

### RESP (Registered Educational Savings Plan)

As a registered private career college on the list of designated institutions, a student's RESP can be used toward the tuition of our training programs.

## Employment Nova Scotia

If you are currently on EI or have recently finished a claim, you may be eligible for funding through provincial government sponsored programs such as the "Skills Development" or "Fast Forward" programs. Please contact us for additional details.

### Veterans Affairs Education and Training Benefit

The Education and Training Benefit provides financial support to veterans interested in pursuing education or training after their military service.

#### **Insurance Based Tuition Support**

Our programs qualify for tuition support for re-training through an insurance provider such as Workers Compensation.

### **Industry Based Initiatives**

Prospective students may also qualify for funding through industry-based initiatives and various government programs. Please contact us if you have any questions.

### Third Party Lenders/Financing

Students can apply for financing through certain third party lenders for direct program costs only. Please call us for more details or to apply for financing.

## **Tuition Payment Options**

We can accept payment by debit, bank draft, certified cheque, cash, or e-transfer.

We do not accept personal cheques or credit cards.



P.O. Box 848 Truro, NS B2N 5G6 T: 1-800-667-5455 F: (902) 662-2657 E: info@safetycollege.ca W: www.safetycollege.ca

# **Application Form**

General Information (Please print clearly)	
Last Name:	First Name:
Address:	Town/City:
Province: Postal Code:	Phone:
Email:	
Highest level of education completed:	Current License (please circle): 5 3 1
Program Information	
Program of Interest:	Program Start Date:
Why have you decided to apply for this prog	gram?
	ence with trucks, buses or equipment? If yes, please explain:
	s with your application? If yes, please list which documents:

<u>Note</u>: Your student file is incomplete without all of the necessary prerequisites. Please submit all documents before the program start date. Please call with any questions: 1-800-667-5455.

Funding Information
Are you applying for sponsorship through Employment Nova Scotia? ☐ Yes ☐ No
If yes, what is your counsellor's name, location, and phone number?
Are you applying for a student loan or student line of credit? ☐ Yes ☐ No
Will you be covering the cost of the program on your own? $\Box$ Yes $\Box$ No
If covering the cost of the program in another manner, please explain:
Declaration
I certify that all of the information in this application is complete and correct and I authorize Commercial Safety College to verify any information provided as part of this application. I understand that misrepresentation, falsification of documents, or withholding of requested information regarding this application are serious offenses and may be grounds for non-admission or, after admission, grounds for dismissal.
Signature: Date:

Please return completed form by:

Mail - Commercial Safety College, P.O. Box 848, Truro, NS B2N 5G6
Fax - (902) 662-2657

Email - info@safetycollege.ca

# **Contact Us:**

1-800-667-5455 (toll free) (902) 662-2190 www.safetycollege.ca info@safetycollege.ca Masstown, NS





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